

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/4233

27th June 2025

Sub: Non Statutory Committees for AY 2025-2026

The Board of Governors, in its meeting held on 7th June 2025, has constituted the following non-statutory committees for the academic year 2025-2026.

Planning & Evaluation Committee

1. Principal – **Chairperson**
2. Mr. Probir Roy, Director, KBT
3. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
4. Professor Subhashis Majumder, Dean (UG)
5. Professor Sujit Kumar Barua, Registrar – **Convener**
6. Dr. Sandip Chatterjee, Jt. Registrar (Academic)
7. Mr. Santosh Kumar Ray, General Manager-KBT
8. Mr. Manoj Saraogi, Chief Financial Officer-KBT

As per the All India Council for Technical Education Notification F.No.1-103/AICTE/PGRC/Regulation/2021, dated 22.03.2021 published in The Gazette of India on 25.03.2021, a Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each institution to look into the grievance of the faculty/staff members. The composition of the GRC shall be as follows:

- a. Principal of the institution as Chairperson
- b. One senior professor of the affiliating university to be nominated by University Vice Chancellor as member
- c. One official from university or state DTE (Directorate of Technical Education) to be nominated by DTE as member
- d. One senior faculty (not below associate professor) as member



Grievance Redressal Committee

1. Principal - **Chairperson**
2. Member to be appointed by Vice Chancellor -MAKAUT
3. Member to be appointed by Director of Technical Education
4. Dr. Sandip Chatterjee, Associate Professor and HoD-Mathematics – Member

As per the All India Council for Technical Education Notification F.No.1-101/ PGRC/ AICTE/Regulation/2019, dated 22.07.2019, every AICTE approved institution shall constitute a Student Grievance Redressal Committee (SGRC) with the following composition, namely:

- a. Principal of the college as Chairperson
- b. Three senior members of the teaching faculty to be nominated by the Principal as member and out of the three, 1 member shall be female and other from SC/ST/OBC category;
- c. A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities as Special Invitee
- d. The term of the members and the special invitee shall be of two years.

Student Grievance Redressal Committee

1. Principal - **Chairperson**
2. Professor Dr. Subhashis Majumder – Dean, UG – Member
3. Professor Dr. Sukanta Sarkar - HoD-ME - Member
4. Dr. Banhishikha Bhattacharyya, Students' Counsellor – Member
5. Student Representative

Admissions Committee

1. Professor Sujit Kumar Barua, Registrar - **Chairperson**
2. Mr. Arvind Srivastava, Joint Registrar- Convener
3. Mr. Santosh Kumar Ray, General Manager
4. Professor Prabir Banerjee (ECE)
5. Dr. Riddhi Goswami (BT)
6. Prof. Joydev Hazra (CSBS)
7. Dr. Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs) and Jt. Registrar (Academic)



Library Committee

1. Principal - **Chairperson**
2. Dean (UG)
3. Dr. Sandip Chatterjee, HOD Maths & Joint Registrar (Academic)
4. Library Advisor
5. Mr. Santosh Kumar Ray, GM-KBT
6. DCs of all the departments
7. Mrs. Subhra Banerjee, Asst. Librarian - **Convener**

Student Welfare Committee

1. Principal - **Chairperson**
2. Professor Dr. Subhashis Majumder, Dean (UG)
3. Professor Sujit Kumar Barua, Registrar
4. Professor N.P. Nayak (Physics), Controller of Examinations
5. Dr. Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs) and Jt. Registrar (Academic)
6. Mr. Kaushik Bhattacharyya, Head-T&P
7. Mr. Arvind Srivastava, Joint Registrar - **Convener**
8. Dr. Banhishikha Bhattacharyya, Students' Counsellor
9. Prof. RudraPrasad Roychowdhury, CE

Sports & Extra-Curricular Activities Committee

1. Principal - **Chairman**
1. Professor Madhurima Chattopadhyay, HOD-AEIE
2. Professor Srabanti Basu, HOD- BT
3. Professor Sukanta Sarkar, HOD-ME
2. Dr. Ajanta Das (Physics)
3. Dr. Abhijit Mandal (Chemistry)
4. Prof. Shilpi Saha (CSE)
5. Prof. RudraPrasad Roychowdhury (CE)
6. Prof. Uttam Kumar Dash (IT)
7. Dr. Banhishikha Bhattacharyya, Students' Counsellor
8. Lt. Col. Amitava Ghosh Dastidar – Campus Administrator
9. Mr. Clayton M. Moses, Coordinator (Student Affairs & International Relations)
10. Mr. Arvind Srivastava Jt. Registrar – **Convener**



Academic Audit Committee

1. Professor Basab Chaudhuri, Principal - **Chairman**
2. Professor Subhashis Majumder, HOD-CSE & Dean (UG)
3. Professor N.P. Nayak, HOD-Physics & Controller of Examinations
4. Professor Sujit Kumar Barua – Registrar
5. Mr. Santosh Kumar Ray, GM- KBT
6. Professor Sukanta Sarkar (ME)
7. Dr. Sandip Chatterjee- HOD-Mathematics, Associate Dean (Student Affairs) and Jt. Registrar (Academic) - **Convener**
8. Dr. Sayantani Datta, (ECE)
9. Mr. Manoj Saraogi, CFO

Basab Chaudhuri
27/10/2025
Professor Basab Chaudhuri
Principal
Heritage Institute of Technology

